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Career Opportunity

Program Quality Assessor

This position is grant-funded from May – September 2021

Philadelphia Youth Network (PYN) has an immediate opening for a temporary full-time Program Quality Assessor to conduct research observations throughout the summer portfolio of programs.

The **Program Quality Assessor** will observe and assess programs using the Weikart Youth Program Quality Assessment (YPQA), an evidence-based assessment tool that focuses on four key areas of positive youth development: safe environment, supportive environment, peer interaction, and youth engagement. YPQ assessments are a part of a continuous improvement process WorkReady uses to ensure programs implement best practices needed to build high-quality programs. All assessors will receive supplemental training to properly utilize the tool for data collection and scoring.

Primary responsibilities include:

- Review assigned contract codes to understand basic program information, location and contacts. For those providers who held contracts in previous years, review all coach notes/observations and the Weikart Scores Report if it was conducted
- Work collaboratively with coaches and provider specialists to establish clear and effective communication with providers. Initial communication will center around providing the purpose of the Weikart Assessment and scheduling/logistics. Ongoing communication will focus on implementation and follow-up to the assessment
- Conduct four assessments per week of Summer program. This includes preparation, travel and assessment time
- Enter scores and anecdotal information into scores reporter to generate reports. Share reports with providers and offer follow-up opportunities. Store Scores Reporter information with fidelity to protocol

Position requirements:

- High school diploma or GED; pursuing post-secondary education (Bachelor's Degree preferred)
- Strong observational skills
- Strong organizational, analytical, critical thinking and problem-solving skills
- Excellent customer service skills
- Detail oriented with a high level of accuracy
- Previous youth program work preferred
- Successfully pass background checks (PA state Criminal, Department of Public Welfare Child Abuse and F.B.I. fingerprinting)

Interested candidates should email a cover letter and resume to jobopps@pyninc.org and please indicate Program Quality Assessor in the subject line.

The Philadelphia Youth Network values the safety of our staff, our partners, and our young people. Due to the COVID-19 pandemic, PYN is following safe practice guidelines and operating temporarily remote until further notice. Please contact hrdepartment@pyninc.org with questions about PYN's remote work.

PYN alleviates poverty by preparing young people to succeed in tomorrow's workforce. PYN coordinates partners that connect young people to education and employment experiences, equipping them with the skills employers need. As a result, PYN creates a system of services that help young people become successful, creating a diverse local talent pipeline. Learn more at pyninc.org.